



New Account Application

Please complete all sections of this application form, failure to do so may delay application.

STRICTLY CONFIDENTIAL

Company Details

Company Name:

Business Trading Name (if different):

Business Type (delete as appropriate): Limited Company / Partnership / Sole Trader (include home address)

Company Number (if a Limited Company):

Business Address:

.....Postcode:

Tel No:Mobile No:e-mail:

Date Established:VAT No.....

Registered Office (if different from above):

.....Postcode:

Name and address of all Principals / Directors and Company Secretary:

1.)

.....Postcode:

2.)

.....Postcode:

3.)

.....Postcode:

Credit Amount (Please Specify the amount of credit applied for):

.....Per month

Accounts Details – Please supply the person to be contacted in relation to any accounts queries

We require two email addresses for invoices as these are sent out electronically this can also be a chef's email address

Contact:

Tel No:

E-mail:

Invoices.....

Orders – Please indicate from which Watts Farms ranges you will be ordering:

Fruit & Vegetables Y/N Dairy Y/N Dry Stores Y/N

Comments:

We accept orders by phone and email, and orders can be placed up until 10:30pm for next day delivery. Orders are subject to minimum order value of £50 and may be subject to delivery charges if minimum order value not met.

All Shortages or delivery issues must be reported within 12 hours of delivery



Order Contact details

Phone No: 01622 793900 option 1

Email: sales@watts farms.co.uk or Invoicerequests@watts farms.co.uk

The sales office is open between 08:00 – 10:30pm an answerphone is available outside of these hours.

Delivery Details

Delivery Address (if different from above):
.....Postcode:

Contact (of main person placing orders):

Job Title:

Tel No: E-mail:

Earliest Delivery Time: Latest Delivery Time: (Please give a min 2 hour delivery window)

Is the Site open 24/7 for overnight deliveries..... YES / NO

Mon/Tues/Wed/Thurs/Fri/Sat *Please indicate which days you require deliveries

Are there any delivery restrictions we should be aware of Yes / No

If yes please describe

Please note if early delivery windows are requested it might not always be a possibility to get signed PODs. If you required signed PODs please contact us.

Please confirm you understand this..... YES / NO

Delivery Notes / Invoices

Would you prefer (please delete as appropriate):

Daily delivery note to site/ consolidated invoice at the end of the week / Daily Invoice Electronically

Seasonal Information

We send out weekly seasonal information by email. Please provide email addresses you would like this going to.

Email address:

Bank Details

Bank Name:

Bank Address:

.....Postcode:

Sort Code: Account No..... Account Name

Data Protection

We will make a search with a Credit Reference Agency, and will keep a record of that search. In addition we may also make a credit search on the personal file of any or the principal Directors. Should it be necessary to review an account, then a further reference may be sought, and a record kept.

We will monitor and record information relating to your trade performance and such records may be made available to Credit Reference Agencies who will share that information with other businesses when assessing applications for credit and dealing with fraud prevention.

Our terms are strictly 28 days net unless agreed otherwise in writing that the signing of this application will be taken as confirmation that the customer accepts our agreed credit terms.

The Information provided is accurate to the best of my knowledge and I am an authorised representative of the company requesting credit.

Signed:

Position:

Print Name:

Date:



BACS and Payment details

BACS Details:

It is imperative that for any BACS payments you email a remittance through to us.

HSBC Bank
Sort Code 40-61-35
Account Number 03008451
BIC HBUKGB4B
GB74HBUK40613503008451

Direct Debit: Please be advised we do not take payment via direct debit and it is the responsibility of the customer to ensure that outstanding balances are paid on time.

Cheques:

Cheques are made payable to Watts Farms (sales) Ltd, please write your account code on the back of cheques and include a cover note to indicate what invoices the cheque is covering.

Accounts Contact:

If you have queries regarding statements / payments please contact our accounts team.

Accounts Contact Name: Donna Cheal
Telephone Number: 01622 793902
Accounts Email: credit.control@wattsfarms.co.uk

Account Openings:

With all new accounts we will conduct a credit search. We aim to have this completed within a few days of receiving your accounts forms.

Account Holds:

If payments are not made to terms we will place a hold on your account. We aim to give you as much notice as possible and resolve payment issues before this. If payments continue to be withheld we will refer the account to our solicitors for legal action and interest may be payable.